

Location and Time:

June 8th, 2023
1:30 pm
Join Zoom Meeting

<https://lakecounty.zoom.us/j/91357283610?pwd=V3hLV3d4UG1xMU14eIN2b1BGTWNnQT09>

Meeting ID: 913 5728 3610

Passcode: 359499

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the PSA 26 Area Agency on Aging meetings will be conducted remotely and will not be available for in person public participation until further notice.

Details for joining our upcoming Zoom meeting and provide procedures and best practices for conducting remote meetings.

In an effort to continue to conduct the essential business of government and minimize the risk of COVID-19 exposure during this unprecedented and difficult time, we are transitioning to online remote meetings until further notice. The purpose of this Memo is to provide details for joining our upcoming Zoom meeting and provide procedures and best practices for conducting remote meetings.

Remote Meeting Procedures

- Mute: Please mute all devices when not speaking during the meeting.
- Verbal Interaction: To maintain clear communication, participate verbally instead of through gestures.
- Discussion: The Chair will call on each Commissioner by name for questions/comments on each item.
- Motions: When making and seconding a motion, state your name for the record.
- Voting: All action items requiring a vote will be conducted by roll call vote.
- Public Comment: Refer to the meeting agenda for instructions on public comment.
- Technical Assistance: During the meeting, contact the Analyst or Clerk for technical assistance.
- Refer to Zoom instructions: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.
- Practice before the meeting (join a Zoom meeting and test your internet and audio-video connection).
- Make every effort to find a location with limited background noise.
- Make every effort to limit distractions and turn off or mute other devices and notifications. o If choosing to share your video, provide good front lighting and darker backlighting, adjust your camera to eye level and try to look at the camera instead of the screen when talking, and be aware that your surroundings will be visible to the public unless you set up a virtual background.
- The Zoom meeting will be open to join 15 minutes early to allow time to address technical issues.
- Please be aware that we have requested members of the public to call in before the meeting begins to allow staff time to identify callers and provide instructions, so please keep dialogue brief at that time.
- Prior to the meeting, feel free to contact staff with any questions or for technical assistance.

1. Call to Order and Introductions

2. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)

3. Announcements

4. Approval of Consent Agenda

4.1 Approve Meeting Minutes April 6th, 2023

Attachment:

- Governing Board Minutes_04-06-2023

5. Action Items

5.1 Governing Board Review and Approval of Contract with California Department of Aging (CDA) and Authorization of Governing Board Chair to sign Resolution No. 2223-4, Information and Security Statement, CA Civil Rights Laws Certification, Contractor Clauses, and Standard Agreement AP - 2324-26 in the amount of \$ 1,894,731.00. The Governing Board will Authorization the Governing Board Chair to Sign Completed Contracts When Ready.

Attachment:

- Resolution No. 2223-4
- Standard Agreement AP-2324-26
- California Department of Aging FY23-24 CA Information Integrity and Security Statement Certification
- Contractor Certification Clause
- CA Civil Rights Laws Certification

5.2 Governing Board Review and Approval contract with Anderson Valley Senior Center to add Home Delivered Meal Service for Fiscal Year 2023-2024, and Authorization of Governing Board Chair to Sign Completed Contract When Ready.

Attachment:

- Contract with Anderson Valley Senior Center Version B for \$13,798.00
- Contract with Lakeport Senior Center Version B for \$414,980.00

5.3 Governing Board Review and Approval of Area Plan contracts for the Fiscal Year 2023-2024, along Resolution No. 2223-5. The Governing Board will Authorization the Governing Board Chair to Sign Completed Contracts When Ready.

Attachment:

- AAA GB Resolution Contractor Amendment 2223-5
- Contract with Anderson Valley Senior Center for \$11,798.00
- Contract with Coastal Senior Center for \$74,866.00
- Contract with Highlands Senior Center for \$ 198,150.00
- Contract with Lakeport Senior Center for \$ 416,980.00
- Contract with Live Oak Seniors Center for \$122,706.00
- Contract with Middletown Senior Center for \$111,576.00
- Contract with Redwood Coast Seniors for \$318,065.00
- Contract with North Coast Opportunities, Inc. for \$98,205.00
- Contract with Community Care Management Corporation for \$72,490.00
- Contract with Legal Service of Northern California for \$56,817.00
- Contract with Jasmine Westerdal Registered Dietitian for \$20,000.00

5.4 Governing Board Review and Approval Standard Agreement OM-2223-26 in the amount of \$452,562, along with Resolution No. 2223-6 and the Information and Security Statement, CA Civil Rights Laws Certification, Contractor Clauses. The Governing Board will Authorization the Governing Board Chair to Sign Completed Contracts When Ready.

Attachment:

- Resolution No. 2223-6
- Standard Agreement OM-2223-26
- California Department of Aging FY23-24 CA Information Integrity and Security Statement Certification
- Contractor Certification Clause
- CA Civil Rights Laws Certification

5.5 Governing Board Review and Approval Standard Agreement NM-2324 in the amount of \$1,097,384, along with Resolution No. 2223-7 and the Information and Security Statement, CA Civil Rights Laws Certification, Contractor Clauses. The Governing Board will Authorization the Governing Board Chair to Sign Completed Contract When Ready.

Attachment:

- Resolution No. 2223-7
- Standard Agreement NM-2324-26
- California Department of Aging FY23-24 CA Information Integrity and Security Statement Certification
- Contractor Certification Clause
- CA Civil Rights Laws Certification

5.6 Governing Board Review and Approval of Senior Farmers Market Nutrition Program

Attachment: Form1.21_SFMNP_AAA_Agreement_2023

5.7 Governing Board Review and Approval of Memorandum of Understanding (MOU) with the County of Marin Department of Health and Human Services, the County of Sonoma Area Agency on Aging, the Area Agency on Aging of Lake and Mendocino Counties, and the County of Solano, Napa/Solano Area Agency on Aging for Health Insurance Counseling and Advocacy Program (HICAP) and Medicare Improvements for Patients and Providers Act (MIPPA). The Governing Board will Authorization the Governing Board Chair to Sign Completed MOU When Ready

Attachment: AA-PSA5-PSA28-PSA26-HICAP-2327-MOU

5.8 Governing Board Review and Approval of Memorandum of Understanding (MOU) between the County of Sonoma Area Agency on Aging and Lake and Mendocino County Area Agency on Aging for Registered Dietician Services. The Governing Board will Authorization the Governing Board Chair to Sign Completed MOU When Ready

Attachment: AA-PSA26-NUTR-2324-MOU

5.9 Review and Approval NM-2324 funding percentage break down for Senior Center Contracts

5.10 Governing Board Discussion of the Rural/Urban AAA Funding Inequities.

6. Public Expression:

The Board welcomes participation in the AAA Governing Board meetings. Comments shall be limited so that everyone may be heard. Public expression is limited to matters under the jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on the matters not on the agenda to three (3) minutes per person and not more than ten (10) for a particular subject. The Board is prohibited from taking action on matters not on the agenda.

7. Non-Timed Items

6.1 Advisory Council Report

6.2 Governing Board Members Report

6.4 AAA Staff Report

8. Adjournment

NEXT SCHEDULED MEETING

August 4th, 2023

1:30 PM

Americans with Disabilities Act (ADA) Compliance

The Lake and Mendocino Counties Area Agency on Aging Advisory Council complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation should contact AAA at (707) 995-3744 prior to the meeting.

Teleconferencing may be available for those unable to attend in person; please call at least two days prior meeting.