

**Location and Time:**

Zoom Meeting  
February 2, 2023  
1:30 pm

**1. Call to Order and Introductions**

Meeting called to order by Board Chair at 1:37

**Governing Board Members in Attendance:**

- John Haschak- Mendocino County Board of Supervisors
- Eileen Bostwick- Member at Large, Mendocino County
- EJ Crandell – Lake County Board of Supervisors
- Eileen Bostwick- Member at Large, Mendocino County (Member At Large)
- Stephen White- Mendocino County Health and Human Services Agency (Vice Chair)

**Governing Board Members not in Attendance:**

- Susan Parker – Lake County Administration (Alternate)
- Dan Gjerde – Mendocino County Board of Supervisors (Alternate)
- Jessica Pyska - Lake County Board of Supervisors

**AAA Staff Attending:**

- Dena Eddings-Green- AAA Program Coordinator
- Virginia Peeke – AAA Staff Services Analyst
- Lisa Faraco- AAA Program Manager
- Nicole Streif – Accountant

**Others in Attendance:**

- Paul Branson
- Lisa Morrow (Late)

**2. Consideration of Items Not Appearing on the Posted Agenda (Extra Items)**

No Items presented

**3. Announcements**

#### 4. Approval of Consent Agenda

Approve Meeting Minutes for December 15<sup>th</sup>, 2022

M/S John/Stephen All in Favor 0 Opposed 0 Abstain

#### 5. Action Items

5.1 Governing Review and Approval Resolution No. 2223-01 to allow continuation of remote meetings and Authorization of Governing Board Chair to sign

- Dena stated that reading through the updated Brown Act on virtual meetings, the emergency order will expire soon and we will have to resume meetings in person, so we will be switching back and forth again between Lake and Mendocino County.
- Dena stated that she thinks we have until June unless there are any changes.

M/S John/Stephen All in Favor 0 Opposed 0 Abstain

5.2 County Share of Coast Change to Increase Staff

- Lisa stated at the last meeting she brought the Governing Board some information about potentially hiring a full-time Long Term Care Ombudsman coordinator, which would replace Dena's as the Long Term Ombudsman coordinator, this is on the recommendation of the State Ombudsman program in response to the monitoring report that we received last year.
- Lisa stated that the Joint Power Agreement (JPA) was reviewed and it was determined that the share of cost between the two counties for Lake and Mendocino Counties, in the 2019 report had shown that the population of seniors ages 60 plus in Lake County has grown and the population ages 60 plus in Mendocino County has decreased which will make the share of cost change.
- Lisa stated that the match will be updated and a share of the cost will change between the two counties.
- Lisa stated that to add an Ombudsman coordinator would cost in total \$166,082.97 and with the share of cost, Lake County's cost would be \$93,006.46 and Mendocino County's would be \$73,076.51.
- Lisa stated that the ask would be a \$51,044 additional increase from Lake County including the \$11,044 increase due to the updated population count and for Mendocino County an additional increase of \$20,383 and this includes the \$11,044 decrease due to the updated population count.
- Stephen asked if there is going to be MOU and who is going to draft it, the last MOU was drafted was in 2013.

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- Lisa stated for the counties to give additional funding new MOU might be needed, however, we will not move forward with a MOU until we have approval from the respective board of supervisors that they are willing to move forward with that change of cost, this is a recommendation from the state Ombudsman it is not a requirement but it is a recommendation to better serve the senior population.
- Lisa stated that if the Board decided not to move forward with additional funding and you have also choice not to RFP the program, we will go back to the state Ombudsman office and let them know the decision was made not to move forward and that will continue on as we have with the limitation that we have, however, if you do decide to approach your board of supervisor and ask for this additional funding once that is approved then we will start the process of adding the Long-Term Care Ombudsman program coordinator position to our budget for the fiscal year of 23-24.
- Paul stated that he wanted to add that, going back to the staffing study that our staff did of comparable PSA in the state in terms of workload per senior and so on, he thinks that at a minimum this is what we need to do because our staff is stretch thin just to do the basic request that the state has, without really being able to be as proactive as the Advisory Council would like in term of connecting with other agency and the community and that in his point of view, he encourage you to approve this proposal.
- Eddie entertains a motion for direction to staff to draft a MOU resolution, so the Governing Board can bring it back to their Board of Supervisors.

M/S John/Stephen All in Favor 0 Opposed 0 Abstain 0

5.3 Governing Board Review and Approval of Frist Amendment One time Only Area Plan contracts for the period of July 1, 2022, through June 30, 2023, FY and Authorization of Governing Board Chair to sign completed contracts when ready

- DRAFT\_AAA GB Resolution\_Contractor Amendment\_2223-2

M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0

- Contract with Anderson Valley Senior Center for \$11,010.00

M/S Eileen/John All in Favor 0 Opposed 0 Abstain 0

- Contract with Coastal Senior Center for \$73,501.00  
M/S Eileen/John All in Favor 0 Opposed 0 Abstain 0

- Contract with Highlands Senior Center for \$ 216,478.00  
M/S Eileen/Stephen All in Favor 0 Opposed 0 Abstain 0

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- Contract with Lakeport Senior Center for \$ 388,989.00  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0
- Contract with Live Oak Seniors Center for \$119,015.00  
M/S Stephen/Eileen All in Favor 0 Opposed 0 Abstain 0
- Contract with Middletown Senior Center for \$108,411.00  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0
- Contract with Redwood Coast Seniors for \$312,633.00  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0
- Contract with North Coast Opportunities, Inc. for \$102,932.00  
M/S Eileen/John All in Favor 0 Opposed 0 Abstain 0
- Contract with Community Care Management Corporation for \$80,794.00  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0
- Contract with Legal Service of Northern California for \$63,325.00  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0

5.4 Governing Board Review and Approval of Contract with California Department of  
Again (CDA) and Authorization of Governing Board Chair to sign Resolution No. 2223-3,  
and Standard Agreement AP- 2223-26 in the amount of \$1,890,931.00

- John asked if the amounts that were just approved add up to the  
\$1,890,931
- Dena stated that with adding the \$20,000 for the Dietician contract yes.
- DRAFT\_AAA GB Resolution\_AP\_2223-03  
  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0
- Standard Agreement AP-2223-26-A1  
  
M/S John/Eileen All in Favor 0 Opposed 0 Abstain 0

**6. Public Expression:**

**7. Non-Timed Items**

6.1 Advisory Council Report

- Paul state that the Advisory Council is meeting next Tuesday and our big item is that our  
guest speaker will be the Executive Director of the California Commission on Aging  
Karol Swatzlander and we are hoping to get a good turnout, and we are also going to be

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discussing a new senior of a year awards program, in which we have a senior of a year for each our the two counties.

6.3 Governing Board Members Report

- Eddie stated that the Lucerne Alpine Senior Center has been working on trying to get their building establish so that they can start doing things again, they have been having their own coffee and talks and inviting the local seniors. The Live Oak Senior center is really struggling to recruit volunteers they have been posting flyers and adverting the need for volunteers on social media to help increase their volunteer numbers.

6.4 AAA Staff Report

- Dena stated there is going to be some trainings for caregivers coming up and that need assessment is also coming up as well. The Area Plan update is due in May and we are working on its completion, in addition, the California Senior Legislation seat is still vacant and you can contact our office for applications.

**8. Adjournment**

- Meeting was adjourned at 2:10 pm

**NEXT SCHEDULED MEETING**

April 6<sup>th</sup> 2023

1:30 PM

**Americans with Disabilities Act (ADA) Compliance**

The Lake and Mendocino Counties Area Agency on Aging Advisory Council complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation should contact AAA at (707) 995-3744 prior to the meeting. Teleconferencing may be available for those unable to attend in person; please call at least two days prior meeting.